

# College Goal FAFSA 2019-2020 Community Campaign



[www.collegegoal.az.gov/college-goal-fafsa](http://www.collegegoal.az.gov/college-goal-fafsa)

Institution/Organization \_\_\_\_\_

Physical Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Date(s) and time(s) of your event(s): \_\_\_\_\_

*This information will be entered on a statewide calendar and used to help coordinate volunteers and higher education representatives throughout the state. Please inform the Commission of any changes to your event date(s).*

Event Location (Building/Room): \_\_\_\_\_

Site Coordinator Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Secondary Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*The Commission must have on file the contact information for at least 2 people from your institution who will serve as Site Coordinators and/or support staff. It is the responsibility of the site to notify the Commission if there are staff changes.*

With the **goal** of increasing the number of first-generation and under-represented students in completing the online Free Application for Federal Student Aid (FAFSA), **I agree to:**

- Provide a welcoming environment for participants.
- Identify a location adequate in size and with enough computers and printers to accommodate the expected number of participants.
- Provide and oversee event management, logistics, and enlist IT support
- Identify the event as part of the College Goal FAFSA Initiative in all promotions and materials.
- Include public relations and admissions department, as well as local high school staff in planning and promotion.
- Identify and recruit higher education professionals and community members to serve as workshop volunteers.
- Assist with the collection of evaluation data (sign-in sheets and online questionnaires) and to forward all such data to the Commission immediately following the event(s).

Additional resources can be found at [www.collegegoal.az.gov/site-coordinator-resources](http://www.collegegoal.az.gov/site-coordinator-resources).

Printed Name of Site Coordinator: \_\_\_\_\_

Signature of Site Coordinator: \_\_\_\_\_

Mail or scan and email completed form with signatures to:

College Goal FAFSA Campaign

Attn: Judi Sloan or Daniel Helm

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